

**Banner Christian School
Request for Excused Absence Form**

Student Name _____

Grade Level _____

Date(s) of Absence(s) _____

Reason for Absence _____

Parent Signature _____

Administrative Approval _____

Administrator Comments _____

All work is due on or before _____

***** Please complete this form a minimum of 5 days prior to the absence. Once this form is completed, please return it to the main office for approval.**

Once approval is received, Middle and Upper School students are responsible for gathering any work that will be missed prior to their absence and for turning in all assignments within the allotted time frame.

*****Assignments and tests not completed within the allotted time are subject to 0's.**

For Office Use Only

Student Name _____ Date of Absence(s) _____

Number of Absences to Date _____

Currently Academically Eligible to Participate in Extra-Curricular Activities Y N

Make-up work due by _____